

8 ta' Novembru 2016

SISTEMA ELETTRONIKA TAL-BĊE GĦALL-OFFERTI KIF TIRREĠISTRA BĦALA FORNITUR

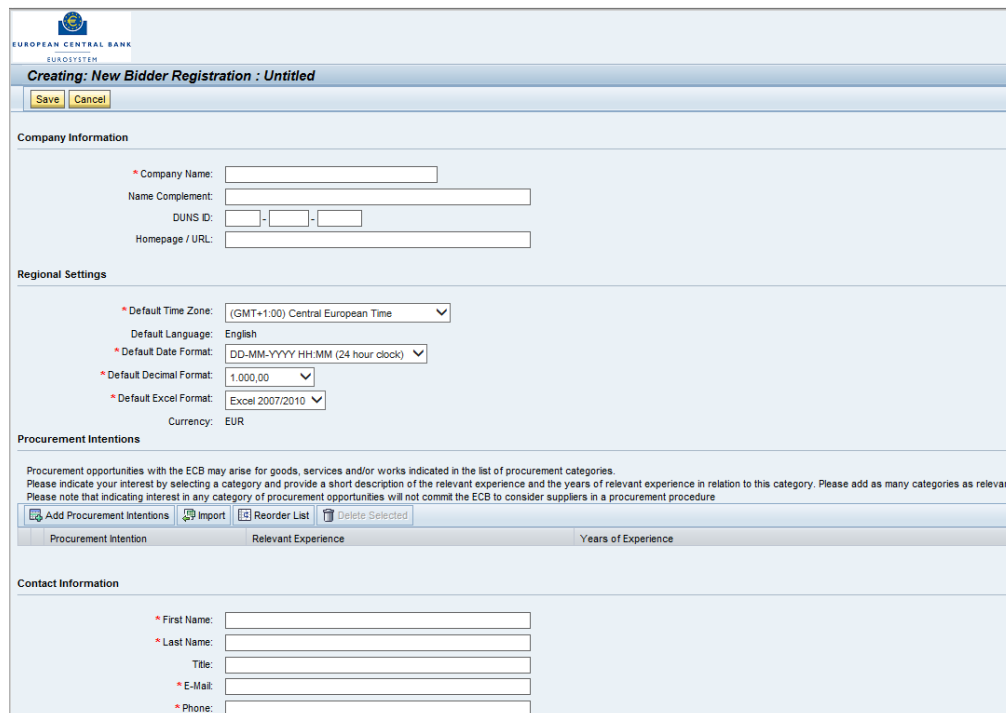
Biex tiegħu sehem fi proċeduri tal-akkwist jew biex tesprimi l-interess tiegħek fi proċeduri tal-akkwist fil-gejjieni, jeħtieġlek tiftaħ kont fis-sistema elettronika tal-BĊE għall-offerti (SAP Sourcing). Biex tirreġistra, jekk jogħġbok imxi mal-passi li ġejjin.

1. Idnol għall-formola tar-reġistrazzjoni minn hawn

<https://procurement.ecb.europa.eu/sourcing/fsguestvendor/vendordesktop/register?ui=ui2>

2. Dañhal l-informazzjoni mitluba (il-kaxxi mmarkati b'asterisk (*) għandhom jimtew). Jekk jogħġbok uża biss karattri tal-alfabett Latin mingħajr sinjali diakritiċi (i.e. tużax ittri bl-aċċent jew numri) fil-kaxxi "First Name" u "Last Name", inkella għandu mnejn li s-sistema ma toħloqlokx kont.

Il-paġna tiskadi jekk ma tintmessx għal għaxar minuti. Kull tant żmien issejvja t-tagħrif li ddañhal.



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Creating: New Bidder Registration : Untitled

Save Cancel

Company Information

* Company Name:
Name Complement:
DUNS ID: - -
Homepage / URL:

Regional Settings

* Default Time Zone: (GMT+1.00) Central European Time
Default Language: English
* Default Date Format: DD-MM-YYYY HH.MM (24 hour clock)
* Default Decimal Format: 1.000,00
* Default Excel Format: Excel 2007/2010
Currency: EUR

Procurement Intentions

Procurement opportunities with the ECB may arise for goods, services and/or works indicated in the list of procurement categories. Please indicate your interest by selecting a category and provide a short description of the relevant experience and the years of relevant experience in relation to this category. Please add as many categories as relevant. Please note that indicating interest in any category of procurement opportunities will not commit the ECB to consider suppliers in a procurement procedure

Add Procurement Intentions Import Reorder List Delete Selected

Procurement Intention	Relevant Experience	Years of Experience
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Contact Information

* First Name:
* Last Name:
Title:
* E-Mail:
* Phone:

Address Information

Address:

City:

Postal/Zip Code:

District:

* Country:

ERP Region: None

Main Phone:

Main Fax:

PO Box:

Postal Code:

Additional Information

Country of Registration and Registration Number:

* VAT / ID: Please indicate the VAT (Value Added Tax) number or, in case no VAT is available, another unique identifier such as personal ID/passport ID or company ID

Attachments

Attach files to document applicable business certifications or other relevant information.

Server File	File name	Description	Size	Date Added	Added By
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3. **Jekk ikun il-każ**, žid l-intenzjonijiet tal-akkwist.

a) Klikkja “Add Procurement Intentions”.

Procurement Intentions

Procurement opportunities with the ECB may arise for goods, services and/or works indicated in the list of procurement categories. Please indicate your interest by selecting a category and provide a short description of the relevant experience and the years of relevant experience in relation to this category. Please add as many categories as relevant. Please note that indicating interest in any category of procurement opportunities will not commit the ECB to consider suppliers in a procurement procedure

Procurement Intention	Relevant Experience	Years of Experience
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b) Agħżel il-kategorija jew kategoriji rilevanti tal-intenzjoni tal-akkwist, imbagħad klikkja OK.

Query: All Procurement Intentions
 Select/Deselect All On Page

Find: In:

Name	Description	Last Changed
<input type="checkbox"/> Administrative educational services	Administrative educational services	28/05/2013 20:02 (CEST)
<input type="checkbox"/> Architectural and related services	Architectural and related services	28/05/2013 20:02 (CEST)
<input type="checkbox"/> Auditing services	Auditing services	28/05/2013 20:02 (CEST)
<input checked="" type="checkbox"/> Automatic cash dispenser	Automatic cash dispenser	04/12/2013 10:58 (CET)
<input checked="" type="checkbox"/> Banking and investment services	Banking and investment services	28/05/2013 20:02 (CEST)
<input type="checkbox"/> Building installation work	Building installation work	28/05/2013 20:02 (CEST)
<input type="checkbox"/> Building rental or sale services	Building rental or sale services	28/05/2013 20:02 (CEST)
<input type="checkbox"/> Business and mgmt consultancy services	Business and management consultancy and related services	28/05/2013 20:02 (CEST)

of 2

c) Žid l-esperjenza rilevanti marbuta mal-intenzjoni tal-akkwist, kif ukoll it-tul (snin) tal-esperjenza.

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<input type="checkbox"/>	Procurement Intention	Relevant Experience	Years of Experience
<input type="checkbox"/>	Automatic cash dispenser	Experience	8
<input type="checkbox"/>	Banking and investment services	Exp	

- d) Biex t'fassar intenzjoni tal-akkwist, agħzel l-intenzjoni jew l-intenzjonijiet. Klikkja "Delete Selected", imbagħad klikkja OK.

Procurement Intentions

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<input type="checkbox"/>	Procurement Intention	Relevant Experience	Years of Experience
<input type="checkbox"/>	Administrative educational services	Experience	4
<input checked="" type="checkbox"/>	Communication land-line rental	Experience	3
<input type="checkbox"/>	Computer equipment and supplies	Experience	24
<input checked="" type="checkbox"/>	Architectural and related services	Exp	



4. Klikkja Save biex tissejvja l-informazzjoni.

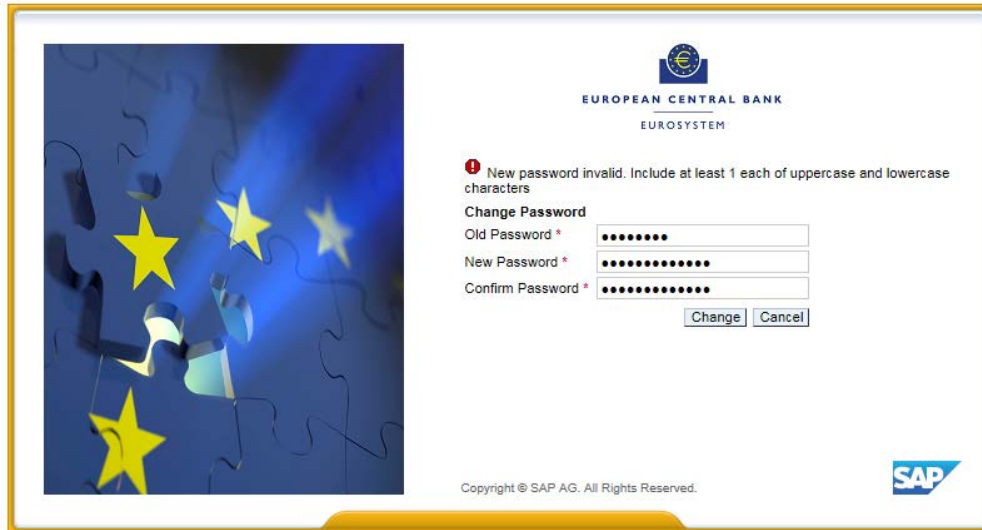
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5. Fi ftit minuti għandek tirċievi *email* bil-*user login* u *password* temporanja. Imbagħad jitolbuk tibdel il-*password*. Jekk jogħġbok ara l-gwida għal *password* b'sigurtà tajba fil-paġna ta' wara.
6. Meta jirnexxilek tilloggja bil-*password* il-ġdida, tkun tista' żżid iżjed informazzjoni fuq il-kumpanija tiegħek u tiegħu sehem fi proċeduri tal-akkwist li jniedi l-BĊE.

Gwida ġenerali għal *password* b'sigurtà tajba



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New password invalid. Include at least 1 each of uppercase and lowercase characters

Change Password

Old Password *

New Password *

Confirm Password *

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- Ma tistax tibdel il-*password* iżjed minn darba kuljum.
- Il-*password* irid ikun fiha mill-inqas tmien karattri u jkollha tal-inqas numru wieħed (0-9), karattru wieħed b'ittra żgħira (a-z), karattru wieħed b'ittra kbira (A-Z) u karattru speċjali (e.g. !" @ \$ % & / () = ? * + - # _ . , ; : { } \ | < > ?).
- Qatt m'għandek tikxef il-*password* ma' haddiehor.

Għajnuna

Jekk għandek mistoqsijiet jew tixtieq iżjed tagħrif, ikkuntattja lit-tim tal-assistenza hawn sourcing.support@ecb.europa.eu bejn it-Tnejn u l-Ġimgħa, 08:30-17:30 CET.