

8. november 2016

EUROOPA KESKPANGA (EKP) E-HANKESÜSTEEM UUE PAKKUJA REGISTREERIMINE

Pakkumismenetluses osalemiseks ja tulevaste pakkumismenetluste suhtes huvi väljendamiseks tuleb luua kasutajakonto EKP e-hankesüsteemis („SAP Sourcing“). Kasutajaks registreerumisel järgige allpool toodud juhiseid.

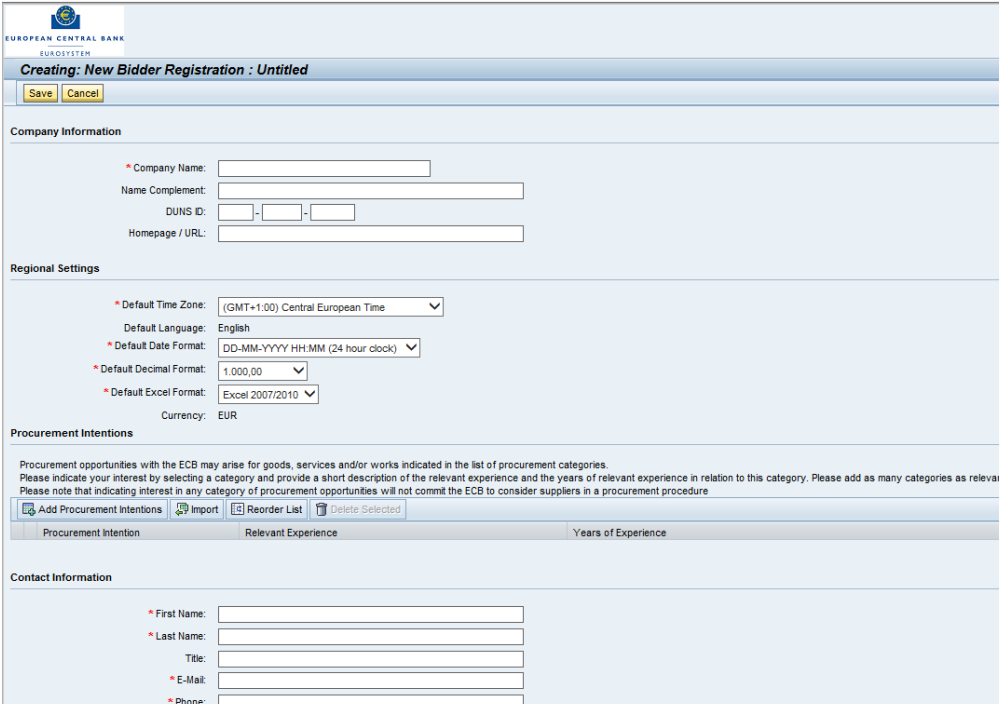
1. Registreerimisvorm avaneb lingist

<https://procurement.ecb.europa.eu/sourcing/fsguestvendor/vendordesktop/register?ui=ui2>

2. Sisestage nõutavad andmed (kohustuslikud väljad on tähistatud tärniga (*)). Palun kasutage nime ja perekonnanime väljadel (vastavalt „First Name“ ja „Last Name“) ainult ladina tähti ning vältige keelespetsiifilisi eritähti, diakriitilisi märke ja numbreid. Süsteem ei aktsepteeri neid ja konto loomine võib ebaõnnestuda.

Seanss aegub kümne minuti möödumisel alates lehekülje viimasest aktiivsest kasutusest.

Salvestage sisestatud andmeid korrapäraselt.



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Creating: New Bidder Registration : Untitled

Save Cancel

Company Information

* Company Name:

Name Complement:

DUNS ID: - -

Homepage / URL:

Regional Settings

* Default Time Zone: (GMT+1:00) Central European Time

Default Language: English

* Default Date Format: DD-MM-YYYY HH.MM (24 hour clock)

* Default Decimal Format: 1.000,00

* Default Excel Format: Excel 2007/2010

Currency: EUR

Procurement Intentions

Procurement opportunities with the ECB may arise for goods, services and/or works indicated in the list of procurement categories. Please indicate your interest by selecting a category and provide a short description of the relevant experience and the years of relevant experience in relation to this category. Please add as many categories as relevant. Please note that indicating interest in any category of procurement opportunities will not commit the ECB to consider suppliers in a procurement procedure.

Add Procurement Intentions Import Reorder List Delete Selected

Procurement Intention	Relevant Experience	Years of Experience
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Contact Information

* First Name:

* Last Name:

Title:

* E-Mail:

* Phone:

Address Information

Address:

City:

Postal/Zip Code:

District:

* Country:

ERP Region: None

Main Phone:

Main Fax:

PO Box:

Postal Code:

Additional Information

Country of Registration and Registration Number:

* VAT / ID: Please indicate the VAT (Value Added Tax) number or, in case no VAT is available, another unique identifier such as personal ID/passport ID or company ID

Attachments

Attach files to document applicable business certifications or other relevant information.

Server File	File name	Description	Size	Date Added	Added By
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3. **Kui see on asjakohane**, lisage potentsiaalselt huvipakkuvad pakkumismenetlused.

a) Vajutage „Add Procurement Intentions”.

Procurement Intentions

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Procurement Intention	Relevant Experience	Years of Experience
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b) Valige asjakohased pakkumismenetluste kategooriad ja vajutage „OK”.

Query: All Procurement Intentions
 Select/Deselect All On Page

Find: In:

Name	Description	Last Changed
<input type="checkbox"/> Administrative educational services	Administrative educational services	28/05/2013 20:02 (CEST)
<input type="checkbox"/> Architectural and related services	Architectural and related services	28/05/2013 20:02 (CEST)
<input type="checkbox"/> Auditing services	Auditing services	28/05/2013 20:02 (CEST)
<input checked="" type="checkbox"/> Automatic cash dispenser	Automatic cash dispenser	04/12/2013 10:58 (CET)
<input checked="" type="checkbox"/> Banking and investment services	Banking and investment services	28/05/2013 20:02 (CEST)
<input type="checkbox"/> Building installation work	Building installation work	28/05/2013 20:02 (CEST)
<input type="checkbox"/> Building rental or sale services	Building rental or sale services	28/05/2013 20:02 (CEST)
<input type="checkbox"/> Business and mgmt consultancy services	Business and management consultancy and related services	28/05/2013 20:02 (CEST)

1 of 2

c) Kirjeldage oma kogemust valitud kategoorias ja lisage kogemuse pikkus aastates.

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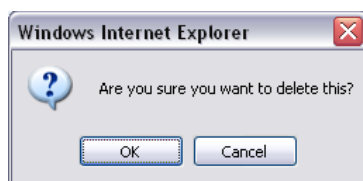
<input type="checkbox"/>	Procurement Intention	Relevant Experience	Years of Experience
<input type="checkbox"/>	Automatic cash dispenser	Experience	8
<input type="checkbox"/>	Banking and investment services	Exp	

- d) Potentsiaalselt huvipakkuva(te) pakkumismenetlus(t)e kustutamiseks valige vastav(ad) menetlus(ed). Vajutage „Delete Selected” ning seejärel „OK”.

Procurement Intentions

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<input type="checkbox"/>	Procurement Intention	Relevant Experience	Years of Experience
<input type="checkbox"/>	Administrative educational services	Experience	4
<input checked="" type="checkbox"/>	Communication land-line rental	Experience	3
<input type="checkbox"/>	Computer equipment and supplies	Experience	24
<input checked="" type="checkbox"/>	Architectural and related services	Exp	



4. Andmete salvestamiseks vajutage „Save”.

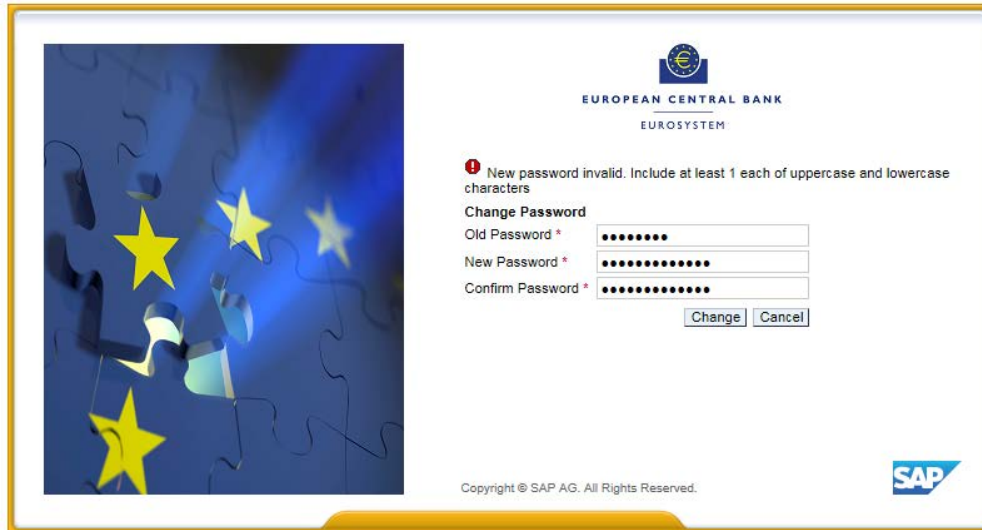
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Creating: New Bidder Registration : Untitled

5. Paari minuti jooksul saadetakse teile meil, mis sisaldab kasutajatunnust ja ajutist salasõna. Muutke oma salasõna. Palun järgige salasõna turvalisuse tagamise juhiseid.
6. Kui olete uue salasõna abil sisse loginud, saate lisada uusi andmeid oma ettevõtte kohta ja osaleda EKP algatatud pakkumismenetlustes.

Salasõna turvalisuse tagamine



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EUROSYSTEM

! New password invalid. Include at least 1 each of uppercase and lowercase characters


Change Password

Old Password *

New Password *

Confirm Password *

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- Salasõna saab muuta ainult üks kord päeva jooksul.
- Salasõna pikkus on vähemalt kaheksa tähemärki, see peab sisaldama vähemalt ühte numbrit (0–9), ühte väiketähte (a–z), ühte suurtähte (A–Z) ja ühte erimärki (nt !" @ \$ % & / () = ? * + # - _ . ; : { } \ < > ?).
- Äрге avaldage oma salasõna teistele isikutele.

Tugi

Küsimused ja lisateave: sourcing.support@ecb.europa.eu, E–R 8.30–17.30 (Kesk-Euroopa aeg).