

**ECB - provision of filming, video post-production and webcast
services for the European Central Bank (D-Frankfurt-on-Main)**

2010/S 32-045146

Contract notice

Section I: Contracting authority

I.1) Name, addresses and contact point(s):

European Central Bank, attention: Alberto Molon, Kaiserstraße 29, 60311 Frankfurt-on-Main, GERMANY. Fax +49 691344-7110. E-mail: procurement@ecb.europa.eu

Internet address(es):

General address of the contracting authority: <http://www.ecb.europa.eu>

Further information can be obtained at:

As in abovementioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:

As in abovementioned contact point(s).

Tenders or requests to participate must be sent to:

As in abovementioned contact point(s).

I.2) Type of the contracting authority and main activity or activities:

European institution/agency or international organisation.

The contracting authority is purchasing on behalf of other contracting authorities: no.

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Provision of filming, video post-production and webcast services for the European Central Bank.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 27.

Main place of delivery/performance: ECB, Frankfurt-on-Main, GERMANY.

NUTS code: DE712.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

Framework agreement with a single operator.

Duration of the framework agreement: Duration in years: 4.

Estimated total value of purchases for the entire duration of the framework agreement:

Estimated value excluding VAT for 4 years:

lot 1: standard filming, footage, press conferences, film clips, trailers, etc.: 750 000 EUR;

lot 2: video post-production, updates of films and animated videos, archiving: 100 000 EUR;

lot 3: webcast services of the press conferences and any other selected specific event that the ECB may decide to cover: 350 000 EUR.

II.1.5) Short description of the contract or purchase(s):

The European Central Bank (ECB) intends to use a restricted tender procedure divided into 3 lots for the procurement of filming, video, and webcast services. Tenderers are required to submit a proposal for 1 or more lots. The lots will be evaluated separately.

The following lots are foreseen:

lot 1: standard filming, footage, press conferences, film clips, trailers, etc.;

lot 2: video post-production, updates of films and animated videos, archiving;

lot 3: webcast services of the press conferences and any other selected specific event that the ECB may decide to cover.

The ECB aims to establish a framework agreement with 1 supplier for the provision of services as requested for:

— lot 1 (standard filming, footage, press conferences, film clips, trailers),

— lot 2 (video post-production, updates of films and animated videos, archiving),

— lot 3 (webcast services of the press conferences and any other selected specific event).

II.1.6) Common procurement vocabulary (CPV):

Lot 1, lot 2: 92111250.

Lot 3: 72400000.

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

Yes.

II.1.8) Division into lots:

Yes.

Tenders should be submitted for: 1 or more lots.

II.1.9) Variants will be accepted:

Yes.

Variants will be accepted under the conditions set out in the invitation to tender, which will be sent to the shortlisted candidates.

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

The European Central Bank (ECB) intends to use a restricted tender procedure divided into 3 lots in order to procure following services:

lot 1: standard filming, footage, press conferences, film clips, trailers, etc.;

lot 2: video post-production, updates of films and animated videos, archiving;

lot 3: webcast services of the press conferences and any other selected specific event that the ECB may decide to cover.

II.2.2) Options:

No.

II.3) Duration of the contract or time limit for completion:

Duration in months: 48 (from the award of the contract).

Information about lots

Lot No 1

Title: Standard filming, footage, press conferences, film clips, trailers, and the possibility of synchronising PowerPoint presentations with related videos and files kept on the ECB website etc.

1) Short description:

Film teams available with as little as a day's notice on the ECB premises and/or other locations usually in Frankfurt-on-Main to film (up to 3 events simultaneously):

(a) press conferences (regular and ad hoc). The press conferences usually take place at the ECB premises in Frankfurt-on-Main. However, 2 times a year the meeting of the Governing Council and the press conference takes place elsewhere in Europe. In 2011 this will most likely be on 5.5.2011 in Helsinki and on 6.10.2011 in Berlin.

For the full online calendar of Governing Council meetings in 2011 please see: <http://www.ecb.europa.eu/events/calendar/mgcbc/html/index.en.html>

(b) external events (seminars, conferences, cultural days, exhibitions, cash changeover activities);

(c) internal events and activities (staff meetings, Council meetings, farewell receptions etc.);

(d) interviews live on the premises of the ECB, including live transmission (may also be limited to technical support of e.g. filming by others, providing and setting up lighting and other technical equipment);

(e) interviews recorded on the premises of the ECB (may also be limited to technical support of e.g. filming by others, providing and setting up lighting and other technical equipment);

(f) interviews live in studio in Frankfurt-on-Main, including live transmission to European TV stations (may also be limited to technical support of e.g. filming by others, providing and setting up lighting and other technical equipment);

(g) interviews recorded in studio in Frankfurt-on-Main (may also be limited to technical support of e.g. filming by others, providing and setting up lighting and other technical equipment);

(h) filming of people (including professional actors) or activities with the aim of producing e.g. informational film clips, following instructions given by the ECB or a director; and

(i) carrying out or organising the above activities abroad (with longer notice — see also above under (a)).

2) **Common procurement vocabulary (CPV):**

92111250.

3) **Quantity or scope:**

Deliverables:

(a) HD quality and different formats (Digital Betacam, Betacam SP, DV Cam, DVC Pro etc.) for different purposes on request;

(b) selected footage for TV stations (immediately, always included with a list of scenes with a time stamp), distributing it to EBS and other TV stations;

(c) selected footage, cut as requested by the ECB in formats suitable for the Internet and intranet or other ad hoc uses, sorted and 'tagged' footage for archiving ('complete' material from whatever was filmed, always including list of scenes with a time stamp);

(d) as regards availability for the public at large on the ECB website, the TV footage of the abovementioned events needs to be archived and kept available online at <http://www.ecb.europa.eu> for the duration of the contract while residing on the supplier's server;

(e) after each event, the footage shall be saved on a DVD and be sent to the ECB, while transferring to the ECB the exclusive right of using this material. Additionally, the complete filming of the event shall also be delivered in TV quality to the ECB on a separate DVD after each event.

Estimated cost excluding VAT: 750 000 EUR for 48 months.

4) **Indication about different date for duration of contract or starting/completion:**

Duration in months: 48 (from the award of the contract).

5) **Additional information about lots**

Lot No 2

Title: Video post-production, creating or updating films or animated videos including archiving

1) **Short description:**

Video post-production including the following:

- (a) small-scale, regular/recurring production of films, film clips, trailers for ECB external and internal events. This would include the provision of sound and/or film studio services (e.g. cutting, subtitles or voice-over for special purposes) and provision of professional speakers/actors (audio and/or video) in Frankfurt-on-Main (actors/speakers come to Frankfurt-on-Main or are connected via ISDN to a studio in Frankfurt-on-Main);
- (b) DVD production of ECB events (conferences, cultural days, farewell receptions, celebratory events etc.);
- (c) creating or updating existing educational films in 23 languages (see educational videos on <http://www.ecb.europa.eu/home/html/index.en.html>);
- (d) creating or updating existing animation videos (cartoons) in 23 languages (see cartoon on <http://www.ecb.europa.eu/ecb/educational/hicp/html/index.en.html>);
- (e) beta cassette/DVD production of footage material in several copies, distribution to TV channels, archiving of all footage material;
- (f) the ECB may choose to tender again for special purposes or in case the assignment goes beyond the scope of this tender. The successful bidder may in such cases bid again;
- (g) archiving — an archiving system should be proposed and implemented including existing and new material. The archive system should have storage facilities for tapes, clear catalogue system and have the flexibility and technological capacities to be remixed/re-edited when necessary.

2) **Common procurement vocabulary (CPV):**

Lot 2: 92111250.

3) **Quantity or scope:**

Deliverables:

- (a) selected films or film clips, cut as requested by the ECB in formats suitable for the Internet and intranet or other ad hoc uses;
- (b) footage or selected films and film clips for TV stations cut as requested by the ECB (always included with list of scenes with time stamp) and distributed to EBS and other TV stations;
- (c) as regards availability for the public at large on the ECB website, the films or film clips of events need to be archived and kept available online at <http://www.ecb.europa.eu> for the duration of the contract while residing on the supplier's server;
- (d) production of new film and/or update of existing film of the ECB's educational series and kept available on the ECB website for the duration of the contract;
- (e) production of new animation film and/or update of existing animation film of the ECB and kept available on the ECB website for the duration of the contract. The film shall also be delivered to the ECB in TV quality on DVD;
- (f) after each event, the footage, films or film clips shall be saved on a DVD and be sent to the ECB, while transferring to the ECB the exclusive right of using this material. Additionally, the complete filming of the event shall also be delivered in TV quality to the ECB on a separate DVD after each event. All products should be HD quality and — upon request — in different formats (Digital Betacam, Betacam SP, DV Cam, DVCPro etc.) for different purposes;
- (g) maintaining archive of footage sorted and 'tagged' ('complete' material from whatever was filmed, always including list of scenes with time stamp);
- (h) work flow: the potential supplier is requested to propose a work flow for the shooting and editing of 1 film, specifying the time required on average for the production of films and their delivery to the ECB.

Estimated cost excluding VAT: 100 000 EUR for 48 months.

4) **Indication about different date for duration of contract or starting/completion:**

Duration in months: 48 (from the award of the contract).

5) **Additional information about lots**

Lot No 3

Title: Webcast services of the press conferences and any other selected specific event that the ECB may decide to cover

1) **Short description:**

Webcasting of the press conferences as described under lot 1.

In their encoding centre, the supplier will receive the satellite signal of the ongoing press conference and will need to turn it into the different formats and send them to the streaming network.

The audio signals will be taken from the ECB audio split boxes available in the press conference room.

Normally, 4 audio channels will be used: original language, English, French and German. For the press conferences in Frankfurt-on-Main, a video signal connection is provided outside the building on the ECB premises.

The press conferences taking place outside Frankfurt-on-Main shall be transmitted live also in the official language of the country that hosts the Governing Council. Unless covered by the default channels, on these occasions, the webcast shall be made using 5 audio channels. The offer shall include the price for the additional channel.

The services will be available for users via the ECB website on an ECB website page. The link to the actual streaming should be easy, clear and has to be embedded into a web page of the ECB's website. The link of the actual streaming shall be activated by the supplier in time before the start of the conference. The videos shall reside physically on the supplier's video server (an example can be checked at <http://www.ecb.europa.eu/educational/movies>).

The company shall produce the trailer and deliver the links for all languages streaming to the ECB. The links should be created in an automated way (example: link20090702eu.flv).

The average duration of the press conference is approximately 1 hour.

2) **Common procurement vocabulary (CPV):**

Lot 3: 72400000.

3) **Quantity or scope:**

(a) streaming video incl. audio (live, on-demand and video podcast);

(b) streaming audio only (live, on-demand and audio podcast);

(c) archiving of and delivering to the ECB the complete range of audio and video on-demand files in TV quality;

(d) provision of user statistics;

(e) the potential supplier shall outline a proposal for the complete work flow;

(f) delivery of webcast on-demand, no longer than 15 minutes delay between the end of the press conference and being available on the web with an encoding of 500–800 kbit/s;

(g) work flow: the potential supplier is requested to propose a work flow for the shooting and editing of 1 film, specifying the time required on average for the production of films and their delivery to the ECB.

12 press conferences and 4 Parliament sessions, travelling with cameras and crew 2 times per year within the Eurosystem (2011 Helsinki and Berlin).

Estimated cost excluding VAT (give figures only): 350 000 EUR for 48 months.

4) **Indication about different date for duration of contract or starting/completion:**

Duration in months: 48 months.

5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

No deposit is required, but where applicable, the successful tenderer (or in the case of a successful consortium bid, each member of the consortium) may be required to provide a parent-company guarantee.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

Method of payment will be in accordance with the terms and conditions of the contract.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Candidates/tenderers may establish temporary groupings with a view to jointly obtaining a contract. They will be jointly and severally liable (in German: 'Gesamtschuldner') for all obligations under the contract. Temporary groupings must name a representative who is authorised to report to the ECB on behalf of the temporary grouping, to make legal statements and to accept unrestricted payments on behalf of the temporary grouping and of each member of it. Tenders from temporary groupings will only be considered if the groupings submit 1 joint tender containing the information requested in the invitation to tender document.

Parts of the services that will be performed exclusively by one of the members of the temporary grouping shall be specified in detail.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met:

Candidates wishing to participate must provide information (including that indicated below) by requesting in writing, and completing, the ECB's application form from the address in I.1 above. The completed application form must be returned in paper copy format by the date indicated in IV.3.4 below.

In line with Article 24 of the ECB procurement rules (see point VI.3 below) the following shall apply: the ECB shall exclude candidates from participation in a tender procedure if they have been the subject of a judgment which has the force of 'res judicata' for fraud, corruption, money laundering, involvement in a criminal organisation or any other illegal activity detrimental to the financial interests of the EU, of the ECB or of the NCBs.

The ECB may exclude candidates from participation at any time if:

(a) they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

(b) they have been convicted of an offence concerning their professional conduct by a judgment which has the force of 'res judicata';

(c) they have been guilty of grave professional misconduct;

(d) they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the contracting authority or those of the country where the contract is to be performed;

- (e) they have been declared by a court or an arbitration tribunal to be in serious breach of contract for failure to comply with their contractual obligations following another tender procedure;
- (f) their management, staff or agents are subject to a conflict of interest;
- (g) they are guilty of serious misrepresentation in supplying the information required by the ECB;
- (h) they contact other candidates or tenderers with the purpose of restraining competition.

Candidates must declare and, if proposed for the award of the contract, certify that they are not in any of the situations listed above by signing the application form and provide the evidence specified therein. Each member of a grouping must comply with these conditions. If such circumstances arise in the course of the procedure, the candidate concerned shall inform the ECB thereof without undue delay.

Candidates may rely on their registration in an official list of approved economic operators or certification by approved bodies to provide evidence they have met the above conditions. Details are explained in the application form. The ECB reserves the right to request further information.

III.2.2) **Technical and financial capacity:**

1. Minimum requirements for lot 1 and 2, standard filming and video post-production:

Bidder(s) shall fulfil the following minimum requirements:

Common minimum requirements for lot 1 and lot 2:

- (a) appropriate level of experience in relation to the services to be provided (minimum 3 years);
- (b) to have had during the last 3 years at least 3 references from clients for which similar services to those tendered for have been provided, 2 should have a total value of at least 100 000 EUR;
- (c) availability to perform the requested services during the contract duration;
- (d) have the technical and financial resources necessary to meet the requirements as detailed in this contract notice;
- (e) have an adequate number of staff with at least 3 years of experience, management organisation and management procedures capable of sustaining reliable and consistent production in order to meet the deadlines imposed by the ECB;
- (f) have no less than 6 staff with excellent and proven English skills among their professional staff;
- (g) the company shall have had, in the last 3 financial years, an accumulated annual turnover equal to at least 1 500 000 EUR (net turnover for the period 2007–2009).

Specific minimum requirements for lot 1:

1) Equipment and services:

- (a) set of cameras in HD standard;
- (b) an uplink truck in broadcast standard for live broadcast of interviews at the ECB premises, which is also fully backed-up;
- (c) 24/7 booking centre for satellite bookings;
- (d) satellite service with capability of transmitting to Europe;
- (e) availability of TV studio in the Rhine-Main area for live broadcast of interviews, links with TV studios worldwide from the starting date of the contract;
- (f) compact mobile editing system in TV broadcast standard and/or HD standard;
- (g) availability of editing facilities for post-production;
- (h) all important facilities should be fully backed-up.

2) Staff:

- (a) capability of reaching the ECB's premises with a team composed of at least a camera operator, a producer, and an assistant within 90 minutes at any time and for any duration during the week;

(b) during the performance of the contract for the ECB, the number of staff involved in the filming activities shall not be less than 6 (video mixer and uplink engineer, 2 camera operators, a picture editor — who can contribute to filming footage when not editing the picture — 1 assistant and 1 producer);

(c) the camera operator, the picture editor and the producer shall have at least 2 years of proven experience in working in the field of multi-camera live broadcasting and providing TV services for TV stations.

Specific minimum requirements for lot 2:

1) Equipment and services:

(a) availability of editing facilities for post-production;

(b) availability of professional actors;

(c) back-up equipment and/or necessary facilities should be available to guarantee the provision of the services requested in case of parallel events, loss or failure of the equipment;

(d) availability of voice-over artists with experience in different languages;

(e) availability of an archiving system and online editing.

2) Staff:

(a) the number of staff involved in the post-production activities shall not be less than 3 (producer, picture editor, assistant) and, in the case of the production of a film clip or trailer, an additional professional scriptwriter/concept developer;

(b) the picture editor, the producer and the concept developer shall have at least 2 years of proven experience in producing short films or film clips.

Means of proof required for lot 1 and 2 (this documentation shall be sent together with the application):

(a) company profile, including the range of expertise and type of services provided;

(b) list of technical resources available for the candidate that will be used for the performance of the contract in case of award of the contract;

(c) number of staff, detailing their location, the duration of relevant and specific experience, the current tasks inside the company and their language skills (English);

(d) description of the management organisation and management procedures capable of sustaining reliable and consistent production in order to meet tight deadlines;

(e) statement of the candidate's turnover during the last 3 years;

(f) balance sheets or an extract from them for the last 3 years;

(g) a detailed description of the principal services (including at least 3 projects similar to those described in the pricing matrix) performed over the last 3 years in the areas covered by the contract, giving a detailed description of tasks and activities performed, their scope, size, value and duration.

Minimum requirements for lot 3 webcast services:

Bidder(s) shall fulfil the following minimum requirements:

(a) have the technical and financial resources necessary to meet and perform the requested service;

(b) have at least 3 years' experience, management organisation and management procedures capable of sustaining reliable and consistent production in order to meet the deadlines imposed by the ECB;

(c) at least 3 years of sound and proven experience and expertise in delivering such service.

(d) sufficient staff with excellent and proven English skills;

(e) capacity to provide 2 × 1,0 Gigabit/sec Internet backbone connections;

(f) video-server architecture for FLASH videos;

(g) back-up and mirror solution in case of any failure (network, power, servers, etc.);

(h) reacting to future technical developments to adapt to technical changes and new trends;

(i) the bidder shall have had, in the last 3 financial years, an accumulated annual turnover equal to at least 500 000 EUR (net turnover for the period 2007–2009).

Means of proof required for lot 3 (this documentation shall be sent together with the application):

- (a) company profile, including the range of expertise and type of services provided;
- (b) list of technical resources available for the candidate that will be used for the performance of the contract in the case of award of the contract;
- (c) number of staff, their current tasks inside the company, the duration of relevant and specific experience, and their language skills (English);
- (d) description of the management organisation and management procedures capable of sustaining reliable and consistent production in order to meet tight deadlines;
- (e) balance sheets or an extract from them for the last 3 years;
- (f) statement of the candidate's turnover during the last 3 years;
- (g) in relation to point (c) above (minimum requirements for lot 3) the candidate shall add to its application a detailed description of the principal services (including projects similar to those described in the pricing matrix) performed over the last 3 years in the areas covered by the contract, giving their scope, size, value and duration.

III.2.4) **Reserved contracts**

III.3) **Conditions specific to services contracts**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

Section IV: Procedure

IV.1) **Type of procedure**

IV.1.1) **Type of procedure:**

Restricted.

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**

Envisaged number of candidates:

Envisaged minimum number: 5; and maximum number: 8.

Objective criteria for choosing the limited number of candidates:

The selection criteria are as follows:

Lot 1:

- 1) the candidate's general experience and expertise, assessed on the basis of the candidate's past experience and its reference projects which are comparable in terms of scope, size and complexity, for which the candidate has provided services comparable to those requested by the ECB (weighting of this criterion: 50 %);
- 2) the candidate's general capacity to carry out the requested services in terms of technical and human resources (management organisation, number, composition of staff, experience, qualifications and language skills of staff members in general) (weighting of this criterion: 50 %).

Lot 2:

- 1) the candidate's general experience and expertise, assessed on the basis of the candidate's past experience and its reference projects which are comparable in terms of scope, size and complexity, for which the candidate has provided services comparable to those requested by the ECB (weighting of this criterion: 50 %);
- 2) the candidate's general capacity to carry out the requested services in terms of technical and human resources (management organisation, number, composition of staff, experience, qualifications and language skills of staff members in general) (weighting of this criterion: 50 %).

Lot 3:

- 1) the candidate's general experience and expertise, assessed on the basis of the candidate's past experience and its reference projects which are comparable in terms of scope, size and complexity, for which the candidate has provided services comparable to those requested by the ECB (weighting of this criterion: 50 %);
- 2) the candidate's general capacity to carry out the requested services in terms of technical and human resources (management organisation, number, composition of staff, experience, qualifications and language skills of staff members in general) (weighting of this criterion: 50 %).

IV.2) **Award criteria**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority**

IV.3.2) **Previous publication(s) concerning the same contract**

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 10.3.2010 (12:00), CET.

Payable documents: no.

IV.3.4) **Time limit for receipt of tenders or requests to participate:**

15.3.2010 (12:00), CET.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

Duration in months: 6 (from the date stated for receipt of tender).

IV.3.8) **Conditions for opening tenders:**

Place: Tenders shall be opened shortly after the deadline for receipt of tenders has expired, at the address in I.1.

Persons authorised to be present at the opening of tenders:

Members of staff of the ECB only.

Section VI: Complementary information

VI.1) **This is a recurrent procurement:**

It is expected that this will be a recurrent procurement, and if required, further notices shall be published prior to the termination of any new contract that results from this procurement exercise.

VI.2) **Contract related to a project and/or programme financed by Community funds**

VI.3) **Additional information:**

Applicable rules:

The tender procedure is conducted in accordance with the ECB procurement rules (European Central Bank Decision of 3.7.2007 laying down the Rules on Procurement (ECB/2007/5), amended by the European Central Bank Decision of 27.1.2009 (ECB/2009/2)). Both Decisions were published in the 'Official Journal of the European Union' (respectively OJ L 184 of 14.7.2007, p. 34 and OJ L 51 of 24.2.2009, p. 10) and are available on the ECB website at: <http://www.ecb.europa.eu/ecb/jobsproc/proc/tenders/html/index.en.html>

All communications, discussions and meetings will be conducted in English and no interpretation facilities will be provided. Tenderers are also informed that presentations, interviews, and/or site visits may be required to confirm information contained in their offers.

The ECB reserves the right not to make any award and reserves the right to accept all or part of any tender unless the tenderer expressly stipulates otherwise in their tender. The ECB reserves the right to disqualify any candidate who provides information which proves to be incorrect.

The ECB will not be liable for any costs, nor shall it reimburse any expenses or losses that tenderers may incur in connection with the submission of their proposals. Proposals received will not be returned and will remain the property of the ECB.

Applications shall be delivered, sealed in an envelope addressed as in I.1 above, so as to arrive no later than the date and time specified in IV.3.3 above. The ECB may consider any application received after that time.

Applications received in electronic format, or by facsimile will not be considered.

The application form shall be requested to the address in I.1 above.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures:**

Procurement Review Body of the European Central Bank, c/o Central Procurement Office, Kaiserstraße 29, 60311 Frankfurt-on-Main, GERMANY. Tel. +49 691344-0. Fax +49 691344-7110. E-mail: procurement@ecb.europa.eu Internet: <http://www.ecb.europa.eu>

VI.4.2) **Lodging of appeals:**

Precise information on deadline(s) for lodging appeals:

15 days from the receipt of the information specified in Article 28(3) of the ECB procurement rules (see Section VI.3 above) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful bidders.

Further requirements are outlined in Art. 33 of the ECB procurement rules (see Section VI.3 above).

VI.4.3) **Service from which information about lodging of appeals may be obtained:**

Procurement Review Body of the European Central Bank, c/o Central Procurement Office, Kaiserstraße 29, 60311 Frankfurt-on-Main, GERMANY. Tel. +49 691344-0. Fax +49 691344-7110. E-mail: procurement@ecb.europa.eu Internet: <http://www.ecb.europa.eu>

VI.5) **Date of dispatch of this notice:**

4.2.2010.