Germany-Frankfurt-am-Main: Provision of Knowledge Management Consultancy and Training Services
2021/S 035-083942

Contract notice

Services

Legal Basis:
Directive 2014/24/EU

Section I: Contracting authority
I.1) Name and addresses
Official name: European Central Bank
Postal address: Sonnemannstrasse 22
Town: Frankfurt-am-Main
NUTS code: DE712 Frankfurt am Main, Kreisfreie Stadt
Postal code: 60314
Country: Germany
Contact person: Central Procurement Office
E-mail: procurement@ecb.europa.eu
Telephone: +49 69/13440
Fax: +49 69/13447110
Internet address(es):
Main address: http://www.ecb.europa.eu

I.3) Communication
The procurement documents are available for unrestricted and full direct access, free of charge, at: http://
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: http://www.ecb.europa.eu/ecb/jobsproc/
sourcing/html/index.en.html
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority
European institution/agency or international organisation

I.5) Main activity
Economic and financial affairs

Section II: Object
II.1) Scope of the procurement
II.1.1) Title:
Provision of Knowledge Management Consultancy and Training Services
Reference number: PRO-005427

II.1.2) Main CPV code
79410000 Business and management consultancy services

II.1.3) Type of contract
Services
II.1.4) **Short description:**
The ECB intends to select external service providers to provide services related to the implementation of the ECB Knowledge management (KM) Roadmap. Knowledge is one of the ECB’s main assets. Most decisions taken at the institutional level are, at the very least, informed by the knowledge, experience and research, available inside and outside our organisation. It is therefore important for the ECB to properly manage and leverage its knowledge – especially under the current complex and rapidly evolving technological, socio-political and economic conditions. In 2020, the ECB approved a 3-year KM Roadmap. This Roadmap contains a series of activities, aimed to strengthen the capabilities of the ECB with regards to knowledge management. The range of these KM activities covers different elements, including organizational and cultural aspects, content architecture, collaboration and search and findability.

II.1.5) **Estimated total value**
Value excluding VAT: 1 035 500.00 EUR

II.1.6) **Information about lots**
This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2) **Description**

II.2.1) **Title:**
Knowledge Management Consultancy Services
Lot No: 1

II.2.2) **Additional CPV code(s)**
79400000 Business and management consultancy and related services

II.2.3) **Place of performance**
NUTS code: DE712 Frankfurt am Main, Kreisfreie Stadt

II.2.4) **Description of the procurement:**
The scope of Lot 1: KM consultancy services to design, advice on and support the implementation, with the view to support the implementation of the ECB-wide KM Roadmap and the implementation of Business Areas’ specific initiatives. The KM consultancy services will aim to help the ECB improve its KM processes, policies, tools and behaviours.

II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Duration in months: 48
This contract is subject to renewal: no

II.2.10) **Information about variants**
Variants will be accepted: no

II.2.11) **Information about options**
Options: no

II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**
For lot 1, the ECB intends to invite up to 5 candidates to submit a tender provided that a sufficient number of candidates meeting the selection criteria is available.
II.2) Description

II.2.1) Title:
Knowledge Management Training Services
Lot No: 2

II.2.2) Additional CPV code(s)
80510000 Specialist training services

II.2.3) Place of performance
NUTS code: DE712 Frankfurt am Main, Kreisfreie Stadt

II.2.4) Description of the procurement:
The scope for Lot 2: KM training services will address different target audiences with various levels of knowledge and specific roles to perform as part of the ECB KM Roadmap. The training services are required to enable the relevant KM team members and key stakeholders to access the most up-to-date knowledge and expertise in order to deliver state-of-the-art solutions and services and to implement the KM Roadmap successfully.

II.2.5) Award criteria
Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system
Duration in months: 48
This contract is subject to renewal: no

II.2.10) Information about variants
Variants will be accepted: no

II.2.11) Information about options
Options: no

II.2.13) Information about European Union funds
The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information
For lot 2, the ECB intends to invite up to 5 candidates to submit a tender provided that a sufficient number of candidates meeting the selection criteria is available.

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing
Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability
Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions:
In line with the terms and conditions of the draft contract. See details in the procurement documents.

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure
Competitive procedure with negotiation

IV.1.3) Information about a framework agreement or a dynamic purchasing system
The procurement involves the establishment of a framework agreement
Framework agreement with several operators
Envisaged maximum number of participants to the framework agreement: 2

IV.1.5) **Information about negotiation**
The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) **Information about the Government Procurement Agreement (GPA)**
The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.2) **Time limit for receipt of tenders or requests to participate**
Date: 19/03/2021
Local time: 11:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**
English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 6 (from the date stated for receipt of tender)

**Section VI: Complementary information**

VI.1) **Information about recurrence**
This is a recurrent procurement: no

VI.2) **Information about electronic workflows**
Electronic invoicing will be accepted

VI.3) **Additional information:**
This tender procedure is conducted via the ECB’s electronic tendering system (e-tendering) which can be accessed via the following internet address:
If you have not used the ECB’s electronic tendering system before, you need to register via the above link (click on ‘Register’). Subsequently to the registration, you will receive an automated notification with your user credentials to log in (click on ‘Login’) and to access the tender documentation. Please note that:
— a registration to the above system is only required once and you can reuse your user credentials in all future procedures of the ECB which are conducted via the above system. Therefore, please keep your user credentials for the future;
— in case you should have participated in previous ECB tender procedure(s) in the past which were conducted via the ECB’s prior online system, you nevertheless need to register once to the ECB’s electronic tendering system under the above address;
— your mere registration does not constitute an application/tender. You must submit your application/tender via the ECB’s electronic tendering system as further instructed in the application/tender documentation.
The system reference number for the above procurement is: [Rfx reference number ID + NAME]
To download the tender documents, log on to the ECB’s electronic tendering system with your login and password. Expand the field ‘Public tenders – upcoming events’. Click on ‘Click to request an invitation to this event’ for the above procedure and close the new window which opens. Once the request is completed (this can
take a few minutes), the status of the participation request will change to ‘Invited’ and the RFx documentation will be accessible via the RFx tab.

Under the above link you also find user guides for detailed information on how to use the system and contact details for technical support.

Should you require technical help when using the system, please contact the ECB’s technical support team at sourcing.support@ecb.europa.eu by quoting the reference number and the problem experienced.

Any other queries relating to this procurement procedure and the content of the procurement documentation shall be submitted as message via the ECB’s e-tendering system (under the tab ‘Discussion’).

The ECB endeavours to answer all queries as quickly as possible but cannot guarantee a minimum time response. The ECB shall not be bound to reply to queries received less than seven calendar days before the time-limit for the submission of tenders.

The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The tender procedure is conducted in accordance with ECB Decision 2016/2 laying down the Rules on Procurement (as amended), available on the ECB website at: https://www.ecb.europa.eu/ecb/legal/1001/procurement/html/index.en.html

VI.4) Procedures for review

VI.4.1) Review body

Official name: Procurement Review Body of the European Central Bank, c/o Legal Advice Team
Postal address: Sonnemannstrasse 22
Town: Frankfurt-am-Main
Postal code: 60314
Country: Germany
Telephone: +49 6913440
Fax: +49 6913446886
Internet address: http://www.ecb.europa.eu

VI.4.2) Body responsible for mediation procedures

Official name: The European Ombudsman
Postal address: 1 avenue du Président Robert Schuman, CS 30403
Town: Strasbourg Cedex
Postal code: 67001
Country: France

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures:

Within 10 days of receipt of the notification in accordance with Article 34(1) or the first sentence of Article 34(3) of Decision ECB/2016/2 laying down the Rules on Procurement, as amended. Further requirements are outlined in Article 39 of this Decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals.

VI.4.4) Service from which information about the review procedure may be obtained
Official name: Central Procurement Office of the European Central Bank c/o Legal Advice Team
Postal address: Sonnemannstrasse 22
Town: Frankfurt-am-Main
Postal code: 60314
Country: Germany
E-mail: procurement@ecb.europa.eu
Telephone: +49 6913440
Fax: +49 6913447110
Internet address: http://www.ecb.europa.eu

VI.5) Date of dispatch of this notice:
09/02/2021