Germany-Frankfurt am Main: ECB - Provision of services and works in support of selected Audit Missions carried out by the Directorate Internal Audit

2018/S 001-000054

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses
European Central Bank
Sonnemannstrasse 22
Frankfurt am Main
60314
Germany
Contact person: Kristin Newman
Telephone: +49 69/13440
E-mail: procurement@ecb.europa.eu
Fax: +49 69/13447110
NUTS code: DE712
Internet address(es):
Main address: http://www.ecb.europa.eu

I.2) Joint procurement

I.3) Communication
The procurement documents are available for unrestricted and full direct access, free of charge, at: https://www.ecb.europa.eu/secure/procurement/login.html
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority
European institution/agency or international organisation

I.5) Main activity
Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:
Provision of services and works in support of selected Audit Missions carried out by the Directorate Internal Audit

II.1.2) Main CPV code
79212200

II.1.3) Type of contract
Services
II.1.4) **Short description:**
The European Central Bank intends to conclude a framework agreement for the provision of services and works to support selected audit missions of the directorate internal audit, in the following ten fields of competency, of which 2 are optional:
1. Audit planning and methodology
2. Recommendation follow-up assessment
3. Operational risk and business continuity
4. Financial risk
5. Budget and controlling
6. Procurement and asset inventory
7. Information technology
8. Project management
9. Facilities management (optional)
10. Human resources (optional)

II.1.5) **Estimated total value**

II.1.6) **Information about lots**
This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

II.2.3) **Place of performance**
NUTS code: DE712
Main site or place of performance:
The services shall be provided at the European Central Bank's premises located in Frankfurt am Main, Germany.

II.2.4) **Description of the procurement:**
The European Central Bank intends to conclude a framework agreement for the provision of services and works to support selected audit missions of the directorate internal audit, in the following ten fields of competency, of which 2 may potentially be optional:
1. Audit planning and methodology
2. Recommendation follow-up assessment
3. Operational risk and business continuity
4. Financial risk
5. Budget and controlling
6. Procurement and asset inventory
7. Information technology
8. Project management
9. Facilities management (optional)
10. Human resources (optional)

Additional information on the scope of services and details of the aforementioned competency fields can be found in the call for application (refer to Section VI. (3) of this notice), and will be further specified for candidates invited to second stage of the tender process.

II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

At the sole discretion of the ECB, this contract may be extended for a further period of up to 1 year.

II.2.9) **Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

Maximum number: 5

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: yes

Description of options:

The provision of internal audit support services might optionally include the following 2 fields of competency:

1. Facilities management
2. Human resources

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

See the details in the application documentation to be requested from the contact point indicated in Section VI (3).

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

III.2.2) **Contract performance conditions:**

In line with the terms and conditions of the draft contract. See details in the procurement documents.

III.2.3) **Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**
Competitive procedure with negotiation

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**
The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.5) **Information about negotiation**
The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**
The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**
Date: 26/01/2018
Local time: 18:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**
English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

**Section VI: Complementary information**

VI.1) **Information about recurrence**
This is a recurrent procurement: no

VI.2) **Information about electronic workflows**
Electronic invoicing will be accepted

VI.3) **Additional information:**
The procurement documentation can be downloaded from an internet platform. If you are interested to participate in the procurement procedure register via the internet platform using the following internet address, user name and password:
Internet address: [https://www.ecb.europa.eu/secure/procurement/](https://www.ecb.europa.eu/secure/procurement/)
User name: 003229/DIA/2017/CFA.
Password: BE2ADB.

After you have registered, an e-mail will be sent to you with a new user name and password. Use the new user name and password to download the procurement documentation from the above URL internet address. However, your mere registration and downloading the procurement documents does not constitute an application. You must submit your application in hard copy version to the ECB, on time, in the format requested and including the content as further instructed in the application documentation.

Should you experience any problems in accessing the Internet platform for registration and/or downloading the documentation, please do not hesitate to contact the ECB under the following e-mail address: procurement@ecb.europa.eu quoting the procurement number and the problem experienced.
The ECB shall endeavour to answer all queries concerning access as quickly as possible but cannot guarantee a minimum time response. The ECB shall not be bound to reply to queries received less than seven calendar days before the time-limit for the submission of tenders.

The procurement procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.


During the procurement procedure, tenderers shall not contact any other ECB staff members or organisations/persons working for the ECB with regard to this tender procedure than the person indicated in Section I.1). Tenderers shall also not contact potential competitors unless they intend to form a temporary grouping with them or to involve them as subcontractors.

Any violation of this communication rule may lead to the exclusion of the tenderer in question.

**VI.4) Procedures for review**

**VI.4.1) Review body**

Procurement Review Body of the European Central Bank, c/o Legal Advice Team  
Sonnemannstrasse 20  
Frankfurt am Main  
60314  
Germany  
Telephone: +49 691344-0  
E-mail: legaladvice@ecb.int  
Fax: +49 691344-6886  
Internet address: [http://www.ecb.europa.eu](http://www.ecb.europa.eu)

**VI.4.2) Body responsible for mediation procedures**

European Ombudsman  
1 avenue du Président Robert Schuman  
Strasbourg  
67001  
France

**VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures:

15 days from the receipt of the information specified in Article 34(3) of ECB Decision 2016/2 laying down the Rules on Procurement or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers. Further requirements are outlined in Article 39 of this Decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals.

**VI.4.4) Service from which information about the review procedure may be obtained**

Central Procurement Office  
Sonnemannstrasse 22  
Frankfurt am Main  
60314  
Germany
VI.5) **Date of dispatch of this notice:**
22/12/2017

Telephone: +49 6913440
Internet address: http://www.ecb.europa.eu