
D-Frankfurt-on-Main: ECB - Provision of removal services for ECB staff (upon appointment and termination of service)

2013/S 069-113594

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

I.1) **Name, addresses and contact point(s)**

European Central Bank
Kaiserstraße 29
For the attention of: Mr Miklos Karoly
60311 Frankfurt-on-Main
GERMANY
Telephone: +49 6913440
E-mail: procurement@ecb.europa.eu
Fax: +49 6913447110

**Internet address(es):**

General address of the contracting authority: [http://www.ecb.europa.eu](http://www.ecb.europa.eu)
Electronic access to information: [https://www.ecb.europa.eu/secure/procurement/login.html](https://www.ecb.europa.eu/secure/procurement/login.html)

**Further information can be obtained from:** The above mentioned contact point(s)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:** The above mentioned contact point(s)

**Tenders or requests to participate must be sent to:** The above mentioned contact point(s)

I.2) **Type of the contracting authority**

European institution/agency or international organisation

I.3) **Main activity**

Economic and financial affairs

I.4) **Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

II.1) **Description**

II.1.1) **Title attributed to the contract by the contracting authority:**

Provision of removal services for ECB staff (upon appointment and termination of service).

II.1.2) **Type of contract and location of works, place of delivery or of performance**

Services
NUTS code

II.1.3) **Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves the establishment of a framework agreement

II.1.4) **Information on framework agreement**
Framework agreement with several operators
maximum number of participants to the framework agreement envisaged: 3

**Duration of the framework agreement**
Duration in years: 4

II.1.5) **Short description of the contract or purchase(s)**
The ECB is seeking good quality, cost-efficient, and reliable worldwide removal service operators to provide a 'door-to-door' removal service (i.e. including packing and unpacking of household effects and furniture) for ECB staff members and their families on appointment and termination of service. The contractors shall be able to provide a full range of services connected to household removals on an international scale. Removals shall take place either to or from Frankfurt-on-Main, Germany, mainly within Europe, but in some cases outside the EU and overseas as well.

II.1.6) **Common procurement vocabulary (CPV)**
60100000, 60180000, 60181000, 60182000, 60183000, 63100000, 63120000, 63110000, 63520000, 63700000

II.1.7) **Information about Government Procurement Agreement (GPA)**
The contract is covered by the Government Procurement Agreement (GPA): yes

II.1.8) **Lots**
This contract is divided into lots: no

II.1.9) **Information about variants**
Variants will be accepted: no

III.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**
Please see the tender documentation for details.

II.2.2) **Information about options**
Options: no

II.2.3) **Information about renewals**
This contract is subject to renewal: no

II.3) **Duration of the contract or time limit for completion**
Duration in months: 48 (from the award of the contract)

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Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

III.1.4) **Other particular conditions**
The performance of the contract is subject to particular conditions: no

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**
Information and formalities necessary for evaluating if the requirements are met: Please see the tender documentation for details.
III.2.2) Economic and financial ability
Information and formalities necessary for evaluating if the requirements are met: Please see the tender documentation for details.

III.2.3) Technical capacity
Information and formalities necessary for evaluating if the requirements are met: Please see the tender documentation for details.

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession
Execution of the service is reserved to a particular profession: no

III.3.2) Staff responsible for the execution of the service
Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure
Open

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria
The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction
An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:
24118/H/RCO/2012.

IV.3.2) Previous publication(s) concerning the same contract
no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document
Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate
31.5.2013

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up
English.
Other: Applications shall be submitted in English. Information on reference projects and related information shall be submitted in English. External supporting documents, for example company registrations and certificates, may be submitted in their original language. The ECB may request the candidate to provide a certified translation.
IV.3.7) Minimum time frame during which the tenderer must maintain the tender

IV.3.8) Conditions for opening of tenders
Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1) Information about recurrence
This is a recurrent procurement: no

VI.2) Information about European Union funds
The contract is related to a project and/or programme financed by European Union funds: no

VI.3) Additional information
The documentation for this procurement can be downloaded from an Internet platform. If you are interested in participating in the procurement procedure please register via the Internet platform using the following Internet address, user name and password:
Internet address: https://www.ecb.europa.eu/secure/procurement/login.html
User ID: 24118/H/RCO/2012.
Password: DABD9B.
After having registered, an e-mail will be sent to you with a new user name and password. The Internet address will remain the same. Please use the new user name and password to download the documentation.
Should you experience any problems in accessing the Internet platform for registration and/or downloading the documentation, please do not hesitate to contact us under the following e-mail address: procurement@ecb.europa.eu quoting the procurement number and problem experienced. Your offer is to be sent according to the tender requirements.


VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures
Procurement Review Body of the European Central Bank
Kaiserstraße 29
60311 Frankfurt-on-Main
GERMANY
E-mail: legaladviceteam@ecb.int
Telephone: +49 6913440
Internet address: http://www.ecb.int
Fax: +49 691344-6886

VI.4.2) Lodging of appeals
Precise information on deadline(s) for lodging appeals: 15 days from the receipt of the information specified in Article 28(3) of the ECB procurement rules (see Section VI.3) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers.
Further requirements are outlined in Article 33 of the ECB procurement rules (see Section VI.3).
The complaint to the European Ombudsman does not affect the submission deadline nor does it create a new deadline by which complaints can be submitted.

VI.4.3) Service from which information about the lodging of appeals may be obtained

VI.5) Date of dispatch of this notice:
09/04/2013
28.3.2013