

14/04/1999 S72

European Central Bank

**ECB - retirement plan (D-Frankfurt am Main)****(1999/S 72-51326/EN)****Accelerated restricted procedure for the supply and customization of a computerized occupational pensions administration system****Accelerated restricted tender procedure**

1. **Awarding authority:** European Central Bank, Kaiserstraße 29, D-60311 Frankfurt am Main. Facsimile (49 69) 13 44 75 05 (Ms Daphne Foulkes).

2. **Description of the fields covered:** CPV 30244000. Software for a computerized pensions administration system with the capacity to maintain an accurate database of personal data and contributions, calculate members' and dependants' benefits, generate accounts and analysis. The design of the ECB plan is defined contribution with a guaranteed defined benefit underpin. Hence, the software must have the functionality to calculate and record individual unit records and account values (split between employer and employée) associated with the defined contribution design and to calculate and record pensionable service and revalued earnings associated with the defined benefit underpin. European Community tax laws apply and the rules of the plan detail the maximum benefits and contributions that are payable. Hence, the software package must have, or be able to be customized to have, all the required functionalities. The package will be required to interface with separate payroll and accounting software packages. An external investment manager is used.

3. **Place where services are to be provided:** At the above address.

4., 5.

6. **Number of bidders that will be invited to tender:** A shortlist of 3-5 will be sent the tender documents and be invited to submit a bid.

7.

8. **Duration of contract or time-limit for completion of the service:** The contract will be awarded in June 1999 and installation of the basic system is targeted for mid-September. The system should be fully operational by June 2000.

9. **Legal form in case of group bidders:** No special legal form is required. In any consortium bid, 1 bidder must act as prime agency. Other members of the consortium may be required to become jointly and severally liable.

10. a) **Justification for use of the accelerated procedure:** A moratorium, related to year 2000 changeover, on implementing new software.

10. b) **Deadline for receipt of applications:** First assessment of applications will be carried out on 28. 4. 1999 (12.00).

10. c) **Address to which applications should be sent:** As in 1. The envelope should be marked: 'Restricted tender for pensions administration software, for the attention of Daphne Foulkes'.

10. d) **Language(s):** English.

11. **Final date for dispatch of invitations to tender:** Expected start of May. Foreseen date for final tender submissions is 25. 5. 1999.

12.

13. **Qualifications:** Bidders are expected to be substantial suppliers of appropriate software with experience of installing applications in different legislative environments. Potential providers are asked to supply the following information:

a) name, legal status, VAT number, address, telephone and facsimile numbers, as well as the name of the person responsible for the application,

b) full details of company organization, including any group structure, staff numbers and organizational structure relevant to the execution of the contract,

c) number of years' trading. Copies of annual reports and accounts for the past 3 years and a list of any and all legal claims and or lawsuits pending against the company,

d) details of the proposed software package with a clear description of all features and

functionalities,

- e) evidence and extent of previous customization of standard software,
- f) a list of all payroll and financial accounting software packages with which the software can be and has been interfaced,
- g) a statement explaining the preparedness of your company for the 'Year 2000' and specific information on the 'year 2000 compliance' of the proposed software,
- h) a list of companies using the proposed software, including the names and addresses of 3 companies (together with the name of a contact person) of which at least 1 is a new client gained in the past 12 months and at least 1 is a client gained at least 24 months ago, that may be contacted as referees,
- i) any other pertinent information.

14. **Award criteria:** To be specified in the tender documents.

15. **Other information:** All applications, proposals and presentations must be submitted/conducted in English.

16. **Date of dispatch of the notice:** 9. 4. 1999.

17. **Date of receipt by the Office for Official Publications of the European Communities:** 9. 4. 1999.