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ECB-PUBLIC  
UPDATABLE

## RECORD OF PROCESSING ACTIVITY

Staff and family services

### 1. Controller(s) of data processing activities

Controller: European Central Bank (ECB)

Contact details:

*European Central Bank*

*Sonnemannstrasse 22*

*60314 Frankfurt am Main*

*Germany*

*E-mail: [info@ecb.europa.eu](mailto:info@ecb.europa.eu)*

Organisational unit responsible for the processing activity: Directorate General Human Resources

Data Protection Officer (DPO): [DPO@ecb.europa.eu](mailto:DPO@ecb.europa.eu)

### 2. Who is actually conducting the processing activity?

The data is processed by the ECB itself

The organisational unit conducting the processing activity is:

Directorate General Human Resources

The data is processed by a third party (contractor):

- **Employee Assistance Programme:** AWP Health & Life Services (please see here [AWP Privacy Policy](#))
- **Temporary accommodation:** Apartment Residenz ([Privacy Policy](#)), Derag ([Privacy Policy](#)), Achat ([Privacy Policy](#)), Mercure ([Privacy Policy](#)),
- **Consultancy services for insurance advice:** FUNK Vorsorgeberatung GmbH ([Privacy Policy](#))
- **Consultancy services at ECB Staff Info Point: Service Point GbR**

**3. Purpose of the processing**

The personal data are processed to offer voluntary services to staff members or relatives.

**4. Description of the categories of data subjects**

- ECB employee(s)
- Externals (agency staff, consultants, trainees or secondees)
- Relatives of the data subject

**5. Description of the categories of personal data processed**

- Personal details (name, address etc)
- Employment details
- Financial details

**6. The categories or recipients to whom the personal data have been or will be disclosed, including the recipient(s) of the data in Member States, third countries or international organisations**

- Data subjects themselves
- Designated ECB staff members

**7. Retention time**

The personal data is kept for a maximum period of 5 years.