

RECORD OF PROCESSING ACTIVITY

Video Surveillance System

1. Controller(s) of data processing activities

Controller: European Central Bank (ECB)

Contact details:

European Central Bank

Sonnemannstrasse 22

60314 Frankfurt am Main

Germany

E-mail: info@ecb.europa.eu

Organisational unit responsible for the processing activity: Directorate General Corporate Services/ Directorate Administration/ Security and Safety Division / Security Operations Section (DGCS/DA/SET/SOP) (mb-service_center@ecb.europa.eu)

Data Protection Officer (DPO): DPO@ecb.europa.eu

2. Who is actually conducting the processing activity?

- The data is processed together with an external third party.
- In addition to internal staff, an external company providing physical security services (guarding services) monitors the video surveillance system at defined locations with qualified staff. The maintenance and administration of the video surveillance system is performed by an external company in a defined and controlled environment.

3. Purpose of the processing

The ECB operates a video surveillance system for the purpose of ensuring the security and access control of the premises.

The video surveillance system helps to:

- control access to the ECB Premises and secured areas within the ECB Premises;
- ensure the safety, security and integrity of the installations;
- ensure the safety and security of the ECB staff and visitors;
- ensure the security of property and information located or stored on site; as well as
- support investigations, either in the case of an administrative enquiry or for witnessing a security incident.

A description of the processing can be found on the [ECB Video Surveillance Policy](#).

4. Description of the categories of data subjects

- ECB employee(s)
- Externals (agency staff, consultants, trainees or secondees)
- NCB or NCA counterparts (in the ESCB or SSM context)
- Visitors to the ECB, including conference participants and speakers
- Contractors providing goods or services
- Other: *All persons on premises and in direct vicinity of premises.*

5. Description of the categories of personal data processed

- Images and videos of individuals; license plates of vehicles entering ECB premises

6. The categories or recipients to whom the personal data have been or will be disclosed, including the recipient(s) of the data in Member States, third countries or international organisations

- Designated ECB staff members and staff of the external contractors
- Other: In case of a security incident video footage may be transferred to the competent authorities either pro-actively or upon request, following consultation with the DPO, on a case-by-case basis.

7. Transfers to/Access from third countries or an international organisation

- No

8. Retention time

Images covering the public or semi-public areas are stored for a maximum period of 21 days and then overwritten.

If any image needs to be stored longer as part of a wider investigation (e.g. in the case of an administrative inquiry) or for serving as evidence regarding a security incident, the relevant footage is quarantined and retained for as long as necessary for the specific investigation in line with the applicable retention periods.