

– REQUEST FORM FOR USE OF COMPNET FIRM-LEVEL BASED DATASET –

Please fill in the blanks below with all required information. Fields that are marked with an asterisk (\*) are mandatory. Once you completed the application form, save the changes in Acrobat Reader or equivalent (unsigned) and send it back to [compnet@ecb.int](mailto:compnet@ecb.int). The request will be reviewed by the Steering Committee during its monthly meeting and you will be informed about the acceptance of your application.

You can find a detailed documentation of the dataset in ECB Working Paper 1764 “Assessing European competitiveness: The new CompNet micro-based database” available at: <https://www.ecb.europa.eu/pub/pdf/scpwps/ecbwp1764.en.pdf>

**Note:** The submission of the research works to the CompNet ECB Working Paper Series is strongly encouraged, but not necessary. Nevertheless, in all cases, the publication of your research work will be subject to: (1) the inclusion of a reference to the detailed CompNet documentation (ECB WP 1764) and (2) the inclusion of the following footnote naming the caveats for interpretation of the results set out in section 2.6.1 of ECB WP 1764: “The reader must be aware that data collection rules and procedures across countries are different, and out of CompNet’s control. Hence, despite all efforts made to improve sample comparability across countries (including the use of population weights in the 20E sample), some country samples might still suffer from biases. For a more detailed account of raw data characteristics and sample biases, please refer to the ECB Working Paper 1764.”

**Date:** \_\_\_\_\_

**1. Personal details**

First name\* \_\_\_\_\_  
 Last name\* \_\_\_\_\_  
 Email\* \_\_\_\_\_  
 Telephone \_\_\_\_\_

**2. Professional affiliation**

Job title\* \_\_\_\_\_  
 Name of the institution\* \_\_\_\_\_  
 Department\* \_\_\_\_\_  
 Address \_\_\_\_\_  
 Postal Code \_\_\_\_\_ City \_\_\_\_\_  
 Country \_\_\_\_\_

**3. Research Plan**

(Working) title of project\*

Description of research project/question\*

Planned methodology\*

Description of data to be used\*

If this is a joint project with other researchers, please indicate the names and professional affiliation of your co-authors, starting with the lead researcher in the project.

Do you have the intention to make the research results available to the scientific community?\*

Yes

No

If “yes”, through which channel(s)?

External publication

Conference

Working paper

Website

Other \_\_\_\_\_

#### 4. Identification of the sources of research funding\*

If your research project is partly or entirely funded by one or several organisations (public or private) please indicate the details of each organisation and the conditions attached to the funding.

## 5. Security of data storage\*

You are required to ensure the security and confidentiality of the data released to you. Please confirm that you will comply with the following data security rules:

- Confidential information is stored on internal drives protected by password access and/or personal access privileges.
- Confidential information printed on paper or stored on external storage devices is kept under lock and key when unattended.
- Access to the premises where research takes place is restricted to authorised personnel only.

## 6. Terms and conditions for the usage of data

- The data may not be used for any purpose other than for the scientific purpose mentioned in this research proposal; commercial use is strictly prohibited.
- The use of the data is under your full and exclusive responsibility.
- You may not duplicate, transfer, disclose, publish or otherwise reveal to any third party the data without explicit authorisation.
- Your research work must include of a reference to the detailed CompNet documentation (ECB WP 1764) and the caveats for interpretation of the results set out in section 2.6.1 of ECB WP 1764.
- Confidential information will be deleted or destroyed immediately after the research project defined in the application has been completed, or the time limit of five years has expired, unless you have reapplied for access.
- You must send a copy of the publicly released research work to [compnet@ecb.int](mailto:compnet@ecb.int).

## 7. Additional required documentation

Please provide a curriculum vitae (in PDF or Microsoft Word format).

## 8. Data privacy notice

Your answers to this request form constitute personal data and will be processed in accordance with EU Data Protection Rules (Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data). The ECB is the controller for the processing of personal data in relation to the request for use of the CompNet firm-level based dataset; the Senior Advisor Filippo di Mauro is the function in charge of the unit entrusted with the processing. The personal data provided by you in this request form shall be used exclusively for the purposes of granting access to the research dataset of the CompNet micro-based database and any further monitoring of such access.

### Access to your data

The relevant ECB staff of the Directorate General Research shall have full access to your data. Equally, the list of accepted requests (names, institutions, and title of research project) will be shared with the members of CompNet.

Your personal data will be stored for a maximum period of two years following the closure of your research project (including any extensions) or following a rejection of your request. For further information on your right of access to, and the right to rectify your personal data, reference is made to Decision of the European Central Bank of 17 April 2007 adopting implementing rules concerning data protection at the ECB (ECB/2007/1).

In case of further queries on the above processing of your personal data, you are encouraged to contact [compnet@ecb.int](mailto:compnet@ecb.int) at the Directorate General Research. Please also be informed that – at any time – you have the right to have recourse to the European Data Protection Supervisor.