

17/12/2002 S244

European Central Bank

ECB - negotiated tender for the provision of a solution and relevant services for resource and activity planning and tracking (D-Frankfurt-on-Main)**2002/S 244-193908****European Central Bank**

1. **Name, address, telegraphic address, telephone, telex and fax numbers of the contracting authority:** European Central Bank, Kaiserstraße 29, D-60311 Frankfurt am Main. Tel.: (49-69) 13 44 75 31. Fax: (49-69) 13 44 75 03. E-mail: till.gebel@ecb.int.
2. (a) **The award procedure chosen:** Negotiated tender.
(b)
(c) **Form of the contract for which tenders are being requested:** Fixed-term product delivery and maintenance contract including the delivery of implementation support, preferably on the basis of a fixed price offer.
3. (a) **Place of delivery:** At the ECB premises in D-Frankfurt-on-Main, at the address in 1.
(b) **The nature and quantity of the goods to be supplied:** CPV No 30241000 and 30243000.
An internally hosted small or mid-sized software solution to support the planning and tracking of activities and resources deployment within an internal IT department. The solution must include planning and activity/time tracking capabilities for projects and operational activities, activity portfolio management capabilities, scenario and what if capabilities, and be able to integrate with and utilise Microsoft Project 2002 as front-end. Core requirements of the solution include customisability in the areas of user interface and workflow; flexible and powerful management reporting capabilities, flexible granularity of planning and tracking, a flexible and secure role-based authorization concept. Further it must provide interfacing mechanisms to feed data to other databases.
The ECB expects to contract for the following products and services:
 - a prototype installed at the ECB's premises;
 - the purchase of the software;
 - provision of support services for the implementation, including support for impacted processes' design (e.g. activity reporting) or changes (e.g. activity planning);
 - provision of maintenance, software upgrades and ongoing support.The solution must support initially 200 contributors for activity tracking out of which 20 will be resource and portfolio managers, 50 project managers, 3 administrators.
(c) **Indication of whether the supplier can tender for a part of the goods supplied:** Yes.
4. **Time limit for delivery:** The solution should be implemented by end of 2nd quarter 2003.
- 5.
6. (a) **The final date for the receipt of requests to participate:** 17.00 hours CET on 17 January 2003.
(b) **The address to which they must be sent:** European Central Bank, Project Support Office, Till Gebel, Kaiserstraße 29, D-60311 Frankfurt-on-Main, e-mail: Till.gebel@ecb.int.
A written application must be submitted and sent to the address above with the envelope marked 'Tender for provision of a resource and activity planning and tracking solution - for the attention of Till Gebel'. In addition applicants are requested to enclose a copy of all appropriate parts of their application on a diskette or CD preferably in Microsoft Word 97/Excel 97/Powerpoint 97 or Adobe Acrobat Reader

(.pdf) or to send a copy to the e-mail address above.

(c) **The language or languages in which they must be drawn up:** English.

7.

8. **Information concerning the supplier's personal position and the information and formalities necessary for an appraisal of the minimum economic and technical standards required of them:** a) name, legal status, VAT number, address, telephone and fax numbers, as well as the name of the person responsible for the application;
- b) copies of the audited account or certified copies of statements demonstrating financial capacity and turnover in respect of the above mentioned areas of expertise for the past three years, and a list of any and all legal claims and or lawsuits pending against the company;
- c) company profile and organization, including brief details of the range of expertise and consultancy/project management services provided by the applicant;
- d) evidence of contracts for the supply of similar services, the value of the contract, recipient and contact name to whom reference may be made. In addition reference should be drawn to contracts performed for public sector organizations/institutions;
- e) a description of the full functionality of the software packages proposed;
- f) conformation that the standard software package can be configured or if necessary customized to meet specific requirements of the ECB, and where possible the names of two referees who are using customized versions software;
- g) a first cost estimate (software license, implementation and maintenance for two years). If the bidder cannot give a precise cost estimate he is invited to indicate a cost range;
- h) any other information in support of their application.

9. **Envisaged number or range of suppliers which will be invited to tender:** 5-6.

10.

11. **The names and addresses of suppliers already selected by the awarding authority:** The ECB is currently in negotiations with the following companies:
- Microsoft (www.microsoft.de);
 - Le Bihan GmbH (www.lebihan.de);
 - Planview GmbH (www.planview.de).

12.

13. **Other information:** The criteria for inclusion on the shortlist for further participation in the tender are:
- a) General compliance of the bidder's product with the ECB's functional and technical requirements;
 - b) experience with comparable contracts;
 - c) financial soundness;
 - d) cost range indicated by the bidder.

14. **Date of dispatch of the notice:** 11 December 2002.