

ECB - group accident insurance (D-Frankfurt-on-Main)**2002/S 127-098636****Contract notice****Services****Is this contract covered by the Government Procurement Agreement (GPA)? No****Section I: Contracting authority**

- I. 1) **Official name and address of the contracting authority:** European Central Bank, Att: DHR - Accident Insurance Tender Committee , Kaiserstraße 29, D- 60311 Frankfurt am Main. Tel.: (49-69) 13 44 85 65. Fax: (49-69) 13 44 86 86. E-mail: erika.verschuur@ecb.int. URL: <http://www.ecb.int>.
- 2) **Address from which further information can be obtained:** Hewitt Associates, USA, for the attention of Elisabeth Partyka, 100 Half Day Road, IL 60069 Lincolnshire, USA. Tel.: + 1 847 295 5000, ask for extension 16924. Fax: + 1 847 771 7904. E-mail: Liz.Partyka@hewitt.com. URL: www.hewitt.com.
- 3) **Address from which documentation may be obtained:** Hewitt Associates, USA, for the attention of Elisabeth Partyka, 100 Half Day Road, IL 60069 Lincolnshire, USA. Tel.: + 1 847 295 5000, ask for extension 16924. Fax: + 1 847 771 7904. E-mail: Liz.Partyka@hewitt.com. URL: www.hewitt.com.
- 4) **Address to which only tenders must be sent:** As in I.1).
- 5) **Type of contracting authority**

Section II: Object of the contract

- II. 1) **Description**
 - 1.1) **Type of works contract (in case of works contract)**
 - 1.2) **Type of supplies contract (in case of supplies contract)**
 - 1.3) **Type of service contract (in case of service contract):** Service category 6 or 6A.
 - 1.4) **Is it a framework agreement?** No.
 - 1.5) **Title attributed to the contract by the contracting authority:** Group Accident Insurance.
 - 1.6) **Description/object of the contract:** It is the intention of ECB to select a carrier for its group accident insurance. The ECB is a European organization that employs around 1 100 staff from all EU countries. All employees are based in Germany, Frankfurt am Main, with a very small representation office in Washington D.C. (3 persons).
The current cover is in compliance with the standard German General Terms and Conditions of Personal Accident Insurance (AUB 92). The ECB is looking for similar cover for all employees, in accordance with the conditions of employment.
The contract term is 60 months, with the possibility of extension.
 - 1.7) **Site or location of works, place of delivery or performance:** NUTS code: DE712 + small representation office in Washington (with world-wide cover).
 - 1.8) **Nomenclature**
 - 1.8.1) **Common Procurement Vocabulary (CPV):** 66311000, 66300000, 66310000.
 - 1.8.2) **Other relevant nomenclature (CPA/NACE/CPC):** Not applicable.
 - 1.9) **Division into lots:** No.
 - 1.10) **Will variants be accepted:** Yes, but detailed description is necessary, see tender

document for details.

- 2) **Quantity or scope of the contract**
- 2.1) **Total quantity or scope (including all lots and options, if applicable):** The existing group accident insurance covers all ECB staff members in accordance with its conditions of employment.
- 2.2) **Options (if applicable). Description and time when they may be exercised (if possible):** Not applicable.
- 3) **Duration of the contract or time limit for completion:** Either: Period in month: 60, with the possibility of extension.

Section III: Legal, economic, financial and technical information

- III. 1) **Conditions relating to the contract**
 - 1.1) **Deposits and guarantees required:** Not applicable.
 - 1.2) **Main terms of financing and payment and/or reference to the relevant provisions:** Annual premium payment for insurance.
 - 1.3) **Legal form to be taken by the grouping of suppliers, contractors or service providers to whom the contract is awarded (if applicable):** No specific form.
- 2) **Conditions for participation**
 - 2.1) **Information concerning the personal situation of the contractor, supplier or service provider and information and formalities necessary for the evaluation of the minimum economic, financial and technical capacity required:** Provider is expected to be a licensed group accident insurance carrier or a broker cooperating with such an insurance and to have experience in providing/administering world-wide group accident insurance; each tenderer should at least provide the names of 3 clients where international accident insurance is provided; bids should be provided in euro net of VAT.
 - 2.1.1) **Legal position - means of proof required:** Provider must be a licensed group accident insurance provider or a broker cooperating with such an insurer.
 - 2.1.2) **Economic and financial capacity - means of proof required**
 - 2.1.3) **Technical capacity - means of proof required:** Provider must be able to provide coverage and administration. Please name at least 3 client references where international group accident insurance is provided.
- 3) **Conditions specific to services contracts**
 - 3.1) **Is provision of the service reserved to a specific profession?** No.
 - 3.2) **Will legal entities be required to state the names and professional qualifications of the personnel responsible for execution of the contract?**
Yes.

Section IV: Procedure

- IV. 1) **Type of procedure:** Open.
 - 1.1) **Have candidates already been selected?**
 - 1.2) **Justification for the choice of accelerated procedure (if applicable):** Not applicable.
 - 1.3) **Previous publication concerning the same contract (if applicable)**
 - 1.3.1) **Prior information notice concerning the same contract:** Not applicable.
 - 1.3.2) **Other previous publications:** Not applicable.
 - 1.4) **Envisaged number of suppliers which will be invited to tender (when applicable)**
- 2) **Award criteria:** The most economically advantageous tender in terms of criteria as stated in contract documents.
- 3) **Administrative information**
 - 3.1) **Reference number attributed to the file by the contracting authority**
 - 3.2) **Conditions for obtaining contract document and additional documents:**
Obtainable until: 29.7.2002, additional documents and follow-up questions should

be e-mailed until August 2, and will be answered altogether before August 9, 2002.

- 3.3) **Time-limit for receipt of tenders (depending whether it is an open, restricted or negotiated procedure):** 23.8.2002.
Time: close of business.
- 3.4) **Dispatch of invitations to tender to selected candidates (in restricted and negotiated procedure)**
- 3.5) **Language or languages in which tenders or requests to participate can be drawn up:** English.
- 3.6) **Minimum time frame during which the tenderer must maintain its tender (in case of an open procedure):** 7 months from the deadline stated for receipt of tenders.
- 3.7) **Conditions for opening tenders**
 - 3.7.1) **Persons authorized to be present at the opening of tenders:** Members of the Procurement Committee.
 - 3.7.2) **Date, time and place:** Date: 26.8.2002. Time: to be determined.
Place: Frankfurt am Main.

Section VI: Other information

- VI. 1) **Is this notice a non-mandatory one?** No.
- 2) **If applicable, indicate whether this procurement is a recurrent one and the estimated timing for further notices to be published**
- 3) **Does the contract relate to a project/programme financed by EU funds?** No.
- 4) **Additional information (if applicable)**
- 5) **Date of dispatch of this notice:** 21.6.2002.