

23/10/1999 S207

European Central Bank

ECB - acquisition of medical insurance (D-Frankfurt-on-Main)**(99/S 207-146403/EN)****Negotiated procedure****(Services)**

1. **Awarding authority:** European Central Bank, Kaiserstraße 29, D-60311 Frankfurt am Main. Facsimile (46-69) 13 44 75 05 (Contact person: Mr Benvindo do Rosario, Personnel Policy Division).
2. **Description of the fields covered:** It is the intention of the ECB to conduct a tender for the acquisition of medical insurance covering its staff members, pensioners and their dependants. The ECB provides comprehensive cover against medical and dental expenses through a private corporate medical insurance.
3. **Place where services are to be provided:** Worldwide coverage but the majority of the covered persons live and work in D-Frankfurt.
4. **Reservation by law:** Candidates must meet any applicable legal requirements in the EU for medical insurance companies and/or medical insurance administrators.
- 5.
6. **Number of service providers which will be invited to tender:** 5-10.
- 7.
8. **Time limit for completion of the service or duration of the service contract and, as far as possible, time limit for starting or providing the service:** 5-year contract term. Anticipated start date: 1. 7. 2000.
- 9., 10. a)
- b) **Final date for the receipt of requests to participate:** 30. 11. 1999.
- c) **Address to which they must be sent:** As in 1. The envelope should be marked 'Negotiated tender for medical insurance', for the attention of Mr B. do Rosario.
- d) **Language(s) in which they must be drawn up:** English.
11. **Deposits and guarantees:** None.
12. **Qualifications:** Bidders are expected to be experienced providers of corporate medical insurance, including claims administration in the EU. For purposes of this tender, bidders may submit 1 proposal on behalf of various entities combining efforts to provide the complete medical-insurance coverage package. Potential candidates are asked to provide the following information:
 - (1) size of European medical insurance business:
 - (a) number of corporate contracts, covered persons, annual premiums,
 - (b) years in European medical insurance business,
 - (c) number of employees in medical insurance operation,
 - (d) EU countries covered;
 - (2) names of and contact information for 3 corporate references whom candidates currently cover;
 - (3) written description of candidates' qualifications for this contract (no more than 1 page);
 - (4) name, legal status, address, e-mail address, telephone and facsimile numbers as well as the name of the person responsible for the proposal.
- 13.
14. **Other information:** All applications, proposals and presentations must be submitted/conducted in English. Applicants are requested to provide, in addition to the original hard copy, a copy of their application in MS Word on diskette or by e-mail to benvindo.do_rosario@ccb.int.
15. **Date of dispatch of the notice:** 15. 10. 1999.
16. **Date of receipt by the Office for Official Publications of the European Communities:** 15. 10. 1999.